

**Village of Sackets Harbor  
Planning Board – December 16, 2015  
7:00 p.m. Municipal Building**

**Call to order**

**Pledge of Allegiance**

**Roll call and establish quorum**

**Public Comment**

Two minute limit

**Review and Approve minutes**

November October 18, 2015 Regular Meeting

**Report to Village Board**

December 8, 2015

**Old Business**

**15-01 Fort Pike Commons, 133 General Grant Circle.** Applicant has proposed installation of a wooden security fence and roofing between three storage buildings. The project is in in the Historic Overlay District, requires site plan review, and a public hearing has been held. **Waiting for applicant to finalize plans.**

**#15-34 Sophia O'Sullivan (Johnson) 104 General Smith Drive.** Applicant proposes removal of trees and rock wall fence (maintenance) with fence reconstruction on the same footprint, as well as adding a driveway. Project is in the Historic Overlay District, the National Register District and requires site plan and historic review. **Awaiting additional information by applicant.**

**#15-40 Dana Casey, Funny Cide Drive.** Applicant proposes construction of a house on an existing foundation. Project is in a PDD and requires site plan review. Application materials have been submitted and a public hearing has been held. **Awaiting resolution of storm water drainage issues.**

## **New Business**

### **# 15-61 John Kent, Administrative Management Systems, Inc., 205-207 West Main Street.**

Applicant requests approval for a “Change in Use” from Commercial Retail to Private Office. The property is in the Village Center District, and is in the Historic Preservation Overlay and National Register District. Application materials have been submitted and a **public hearing has been scheduled.**

## **Board Discussion**

- **Planning Board appointments**
- **Training Sessions – report training to the Planning Board/Secretary**

**Next regular meeting:** January 20, 2016

## **Adjourn**